

# ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0689 (415) 388-8775

## DIRECTORS

Lew Kious, Chair  
Anne Lahaderne, Secretary-Treasurer  
Linda Rames  
Robert Cox  
Casey Bertenthal

## DISTRICT MANAGER

Shonn Dougherty

## Minutes from July 26, 2020

Regular Meeting of the Board of Directors  
at Sewerage Agency of Southern Marin  
450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 5:04 P.M. Present: (Via Zoom Video Platform) Lew Kious, Anne Lahaderne, Linda Rames, Robert Cox, Casey Bertenthal, Dave Haflich, Shonn Dougherty (District Manager).
2. Approval of Minutes for June 28, 2021 Meeting. Motion to Approve by Linda, Seconded by Robert. Approved 5-0.
3. Public Open Time:
4. Secretary-Treasurer's Report: Anne reported as of this warrant cycle in fiscal 2021-2022, we have spent, \$9,119.26 which is .8% of the annual budget. This period equates to 8.3% of the 2021-2022 annual budget. We have \$1,127,969.06 remaining in reserves. Motion to approve Warrant List and payroll made by Casey, Seconded by Linda. Approved 5-0.
5. Reports by Representatives to Other Meetings: Lew reported the SASM meeting was held in person at the Mill Valley Community Center with all attending vaccinated and spread out at least six feet apart. Board received a presentation from a University of California official regarding climate change and sea level rise impacting Southern Marin within 5 years. SASM must start to address the situation now. Almonte's issue will be water table increasing with intrusion into sewer pipes. Board established new financial reserve policy for SASM. Lew also attended the CSDA meeting discussing solid waste issues. Board is hopeful the state will extend the deadline to comply. Lew was appointed to the Marin Disaster Council.

Almonte Payroll	# of Meetings	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	3,700.00	3,700.00	3,081.52	10466	
David Haflich	Salary	500.00	500.00	461.75	10467	
Lew Kiou/Almonte	1	125.00	125.00	300.14	10468	Lew attended 3 Meetings- SASM, CSDA, ASD
	2	100.00	100.00			
Anne Lahaderne	1	125.00	125.00	115.44	10469	
Linda Rames	1	100.00	100.00	92.35	10470	
Robert Cox	1	100.00	100.00	92.35	10465	
Casey Bertenthal	1	100.00	100.00	92.35	10464	
Alyssa Schiffmann	1099- 1.5 hrs	\$130/hr	195.00	195.00	10471	
Coastal Payroll Charges			81.80		EFT US Bank	
Employer Soc. Sec			306.90		EFT US Bank	
Employer Medicare			71.77		EFT US Bank	
Total Financial Liability			5,605.47		US Bank	
	BY:		<i>A. Lahaderne</i>	Anne Lahaderne	Sec/Treas	
	DATE:		<i>7/26/21</i>			

AUDITOR -CONTROLLER  
ROOM 225, CIVIC CENTER  
SAN RAFAEL, CA 94903

**ALMONTE SANITARY DISTRICT**

July 26, 2021

On July 26, 2021 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE		
			CHARGED	OBJECT	AMOUNT
182180437	Roto Rooter (Donald J Calegari Ent. Inc.)	USA's 4@ \$168.00, Video 210 California \$350.00 , 2021 Cleaning Program \$2,515.00	8035	521810	3,537.00
182180438	Shonn Dougherty	AT&T District Phone Bill-(\$36.78), USPS-\$21.00 Adobe Acrobat Pro Renewal-\$179.88	8035	521810	237.66
182180439	Marin County Tax Collector	LAFCO Charges FY 2021/22	8035	521810	487.64
182180440	Marin County Tax Collector	County Counsel 4th QTR: April-June FY 2020-21	8035	521810	60.25
182180441	R J Ricciardi Inc.	2019-2020 Audit Invoice #12586	8035	521810	1,585.00
182180442	Nute Engineering	2021 CIP Invoice # 21510	8035	521810	4,679.25
182180443	Almonte Sanitary District	Payroll Funding, Exact July Payroll Liability	8035	511110	5,605.47

**SUMMARIES BY CLASS**

511110 SALARIES	5,605.47
521810 OPERATING EXPENSES	5,907.55
522512 CAPITAL PROJECTS	4,679.25

**Total** 16,192.27

**PAGE TOTAL: 16,192.27**

BY: *A. Lahaderne* Anne Lahaderne

TITLE: *Director 7/26/21* Sec/Treas

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business:

**FOG Compliance and Inspections Shoreline Highway Restaurants-** Shonn informed Board about Hook Fish and Pizza Hacker, two restaurants reporting in and out of compliance with FOG's grease interceptor standards. Hook Fish will now get weekly visits by FOG, while Pizza Hacker gets bi-weekly visits since they are following ordinance better than Hook Fish. A provisional permit was issued to Hook Fish. Lew stated there will be no extension beyond February 1<sup>st</sup> for full compliance. Almonte will move forward with violation standards and procedures if failure to comply Provisional Permit.

**210 California Ave District Line Video Inspection and Condition-** Dave presented a written report to the Board. The video revealed no major defects in the pipe that might have contributed to the SSO. The overflow most likely was from missed cleanings from Roto Rooter and debris from a private lateral. Video revealed a section of petrified clay pipe. Almonte has about 11,000 ft of clay pipes, Dave recommended we video them and address in future Capital Improvement Projects.

8. Old Business:

**2021 CIP Update-** Nute Engineering will have bid results ready for the August Board Meeting.

9. Board Directors Members Open Time: Lew reminded Board to complete their Ethics Training if they haven't already.

10. Next Meeting Date: August 30, 2021 @ 5pm.

11. Adjournment: The meeting was adjourned at 5:31pm. Motion to adjourn made by Anne, Seconded by Lew. Approved 5-0.

