

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

DIRECTORS

Lew Kious, Chair
Casey Bertenthal, Secretary-Treasurer
Anne Lahaderne
Linda Rames
Laura Marks

DISTRICT MANAGER

Shonn Dougherty

Minutes from February 23, 2025 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Lew Kious called the meeting to order at 6:01 P.M. Present: Lew Kious, Linda Rames, Anne Lahaderne, Casey Bertenthal, Laura Marks arrived at 6:05 p.m., Shonn Dougherty (District Manager).
2. Approval of Minutes for January 26, 2025 Meeting. Motion to Approve by Linda, Seconded by Anne. Approved 4 -0.
3. Public Open Time:
4. Secretary-Treasurer's Report: Casey reported as of this warrant cycle in fiscal 2025-26, we have spent \$490,922.64. This period equates to 66.6% of the 2025-26 annual budget year. We have \$755,256.68 remaining in reserves. Motion to Approve made by Laura, Seconded by Linda. Approved 5-0.
5. Reports by Representatives to Other Meetings: Anne, Lew and Shonn attended the Marin CSDA Meeting at the Tam Valley Community Center. LAFCO is not interested in consolidation. Lew attended the Alto Sanitary District meeting. Alto is contracting TCSD staff to manage the Alto District. It is not a consolidation, just temporary. SASM meeting cash for Sewers Program is changing. The opportunity to get a loan for private laterals is going away. Mill Valley City Council Meeting, SASM provided a presentation on climate change. Mill Valley is planning on spending \$150 million on climate change.

February 2026
Staff Consultant Payments

Almonte Payroll	# of Meetin	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,618.50	4,618.50	3,838.58	DD #9799	
David Haflich	Salary	500.00	500.00	461.75	DD #7063	
Lew Klous/Almonte	2	175.00	350.00	600.28	DD #2457	ASD,SASM, Alto, CSDA
	2	150.00	300.00			
Anne Lahaderne	2	150.00	300.00	277.05	DD #2457	
Laura Marks	1	150.00	150.00	138.52	DD #9357	
Linda Rames	1	150.00	150.00	138.53	DD #2845	
Casey Bertenthal	1	175.00	175.00	161.61	DD #1397	
Alyssa Schiffmann	1099-4.75hr	\$152/hr	722.00	722.00	DD #7986	
Coastal Payroll Charges			113.58		EFT US Bank	
Employer Soc. Sec			405.69		EFT US Bank	
Employer Medicare			94.88		EFT US Bank	
Total Financial Liability			7,879.65		US Bank	
BY:					Casey Bertenthal	Sec/Treas
DATE:	2/23/26					

TO: AUDITOR -CONTROLLER
ROOM 225, CIVIC CENTER
SAN RAFAEL, CA 94903

ALMONTE SANITARY DISTRICT

February 23, 2026

On February 23, 2026 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE		
			CHARGED	OBJECT	AMOUNT
182000748	Rate Roster (Denard J Caligan Ent. Inc.)	1 USA @ (\$225.00), Repair 217 Cleveland Ave (\$1,605.00)	8035	521810	4,150.00
182180790	Shonn Dougherty	AT&T District Phone Bill (\$43.20), Google Workspace (\$33.60)	8035	521810	76.80
182180751	Nyle Engineering	CIP 2025	8035	521810	2,696.00
182180752	CMBA	FOG Quarterly Invoice Oct 1- Dec 30, 2025	8035	521810	559.27
182180753	Almonte Sanitary District	Payroll Funding, February Liability	8035	511110	7,879.65

SUMMARIES BY CLASS

51110 SALARIES
50180 OPERATING EXPENSES
52512 CAPITAL PROJECTS

7,879.65
4,786.07
2,656.00

Total 15,321.72

PAGE TOTAL: 15,321.72

BY:
Casey Bertenthal
TITLE: Secretary Treasurer
Sec/Treas

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business:

8. Old Business:

1. **2025 CIP Update**- Shonn updated the Board on the Capital Improvement Project. Bayside Trenchless has been delayed due to workers getting the flu and issuance of encroachment permit. Project should start sometime in March.

9. Board Directors Members Open Time:

10. Next Meeting Date: March 23, 2026 @ 6pm.

11. Adjournment: The meeting was adjourned at 6:25 pm. Motion to adjourn made by Laura, Seconded by Lew. Approved 5-0.