

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

DIRECTORS

Lew Kious, Chair
Casey Bertenthal, Secretary-Treasurer
Anne Lahaderne
Linda Rames
Laura Marks

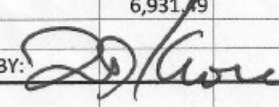
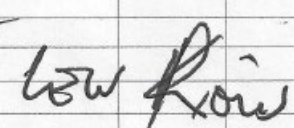
DISTRICT MANAGER

Shonn Dougherty

Minutes from November 25, 2024 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 6:00 P.M. Present: Lew Kious, Linda Rames, Anne Lahaderne, Laura Marks, Dave Haflich, Shonn Dougherty (District Manager).
2. Approval of Minutes for October 28, 2024 Meeting. Motion to Approve by Laura, Seconded by Linda. Approved 3-0.
3. Public Open Time:
4. Secretary-Treasurer's Report: Shonn reported that as of this warrant cycle in fiscal 2024-25, we have spent \$365,812.55. This period equates to 42% of the 2024-25 annual budget year. We have \$307,948.86 remaining in reserves. Motion to Approve made by Laura, Seconded by Anne. Approved 4-0. Lew requested an Audit and cleanup of Casey's attendance and verification of pay checks at next meeting.
5. Reports by Representatives to Other Meetings: Lew attended the SASM Board Meeting, Mark Grushayev is retiring sometime in early to mid-2025. Two candidates are being considered for the job. CSDA meeting had a presentation concerning sea level rise in Southern Marin.

November 2024
Staff Consultant Payments

Almonte Payroll	# of Meeti	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,270.00	4,270.00	3,552.77	10771	
David Haflich	Salary	500.00	500.00	461.75	10772	
Low Kious/Almonte	2	175.00	350.00	600.28	10773	Almonte, SASM, 2 Marin CSDA
	2	150.00	300.00			
Anne Lahaderne	1	150.00	150.00	138.52	10774	
Laura Marks	1	150.00	150.00	138.53	10775	
Linda Rames	1	150.00	150.00	138.53	10776	
Casey Bertenthal	2	175.00	350.00	323.23	10770	Will Receive amont from Aug 2024
Alyssa Schiffmann	1099-1.75Hr	\$152/hr	152.00	152.00	10777	Meeting plus Nov Meeting
Coastal Payroll Charges			110.43		EFT US Bank	
Employer Soc. Sec			374.79		EFT US Bank	
Employer Medicare			87.65		EFT US Bank	
Casey's Aug Tax			-13.38			
Total Financial Liability			6,931.49		US Bank	
BY:			Casey Bertenthal		Sec/Treas	
DATE:						

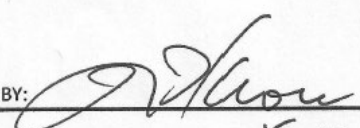
On November 25, 2024 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182800668	Roto Rooter (Donald J Calegari Ent Inc)	5 USAs @ \$225.00, (\$1,125.00)	8035	521810	1,125.00
182180669	Shonn Dougherty	AT&T District Phone Bill (\$42.58), Google Workspace (\$28.80), Staples (\$103.78) USPS (\$282.00)	8035	521810	457.16
182180670	SASM	2024/2025 First Assessment Installment	8035	521810	278,143.00
182180671	CSDA	2025 Membership Renewal	8035	521810	3,578.00
182180672	CMSA	FOG Program Quaterly Invoice 7/24-9/24	8035	521810	894.63
182180673	Almonte Sanitary District	Payroll Funding, November Liability	8035	511110	6,931.49

SUMMARIES BY CLASS

511110 SALARIES	6,931.49
521810 OPERATING EXPENSES	284,197.79
522512 CAPITAL PROJECTS	
Total	291,129.28

PAGE TOTAL: 291,129.28

BY:  Casey Bertenthal
TITLE: LOW KIOUS - BOARD PRES Sec/Treas

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business:

Consideration of Repairing Rising Road Pipes Segments.

Dave presented the Board with a summary of choices for an urgent repair on Rising Road. The line running down Rising Road has had 3 SSO's (2015, 2018 and 2024) repairs are necessary. Project is broken down into to sizes and prices, with a smaller and bigger project outline. Shonn will draft a letter and distribute it by hand to homeowners informing them of repair, giving them a chance to voice any concerns or objections. Dave and Pippin went over details and reached out to Bayside Trenchless. The Board will approve the whole scope of work if there are no objections by any homeowners. A special meeting can be scheduled to voice the opinions of homeowners. They will have til December 5th to notify Almonte of concerns. Contingant on Rising Road residents' responses, the Board approves Urgent Repair by Bayside Trenchless.

(Adjourn to Closed Session) The Board will adjourn to closed session regarding the following items: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov't Code § 54957)

The Board adjourned for closed session at 6:35pm. Board re-convened meeting at 6:48pm. The Board approved a 4% pay raise for Shonn Dougherty. The yearly salary was \$51,240, it is now \$53,290.

8. Old Business:

9. Board Directors Members Open Time:

10. Next Meeting Date: December 23, 2024 @ 6pm.

11. Adjournment: The meeting was adjourned at 6:50 pm. Motion to adjourn made by Linda, Seconded by Anne. Approved 4-0.

