

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0689 (415) 388-8775

DIRECTORS

Lew Kious, Chair
Anne Lahaderne, Secretary-Treasurer
Linda Rames
Robert Cox
Casey Bertenthal

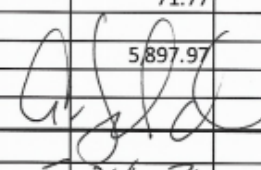
DISTRICT MANAGER

Shonn Dougherty

Minutes from May 24, 2020

Regular Meeting of the Board of Directors
at Sewerage Agency of Southern Marin
450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 5:03 P.M. Present: (Via Zoom Video Platform) Lew Kious, Anne Lahaderne, Linda Rames, Robert Cox, Casey Bertenthal, Dave Haflich, Shonn Dougherty (District Manager).
2. Approval of Minutes for April 26, 2021 Meeting. Motion to Approve by Linda, Seconded by Robert. Approved 5-0.
3. Public Open Time: No Public.
4. Secretary-Treasurer's Report: Anne reported as of this warrant cycle in fiscal 2020-2021, we have spent, \$645,293.57 which is 57.8% of the annual budget. This period equates to 91% of the 2020-2021 annual budget. We have \$1,124,149.43 remaining in reserves. Motion to approve Warrant List and payroll made by Lew, Seconded by Casey. Approved 5-0.
5. Reports by Representatives to Other Meetings: Lew reported the SASM meeting was long, the upcoming year's budget was the main agenda item. SASM approved total expenses for \$9,329,881.00 for 2021-22 Budget, with \$1,524,851.00 allocated to reserves. Almonte's 2021-22 FY assessment will be \$499,011.00, an 8.5% increase from last year.

Almonte Payroll	# of Meetings	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	3,700.00	3,700.00	3,081.52	10450	
David Haflich	Salary	500.00	500.00	461.75	10451	
Lew Kious/Almonte	1	125.00	125.00	300.14	10452	Lew attended an extra meeting in April
	2	100.00	200.00			
Anne Lahaderne	1	125.00	125.00	115.44	10453	
Linda Rames	1	100.00	100.00	92.35	10454	
Robert Cox	1	100.00	100.00	92.35	10449	
Casey Bertenthal	1	100.00	100.00	92.35	10448	
Alyssa Schiffmann	1099- 3.75 hrs	\$130/hr	487.50	487.50	10455	
Caostal Payroll Charges			81.80		EFT US Bank	
Employer Soc. Sec			306.90		EFT US Bank	
Employer Medicare			71.77		EFT US Bank	
Total Financial Liability			5,897.97		US Bank	
	BY:				Anne Lahaderne	Sec/Treas
	DATE:	5-24-21				

SAN RAFAEL, CA 94903

May 24, 2021

On May 24, 2021 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182180425	Sewerage Agency of Southern Marin	2020/2021 Member Agency Assessment Second Installment Invoice# 3304	8035	521810	230,651.50
182180426	Marin County Tax Collector	County Counsel 3rd QTR Invoice FY 2020/2021	8035	521810	120.50
182180427	Shonn Dougherty	USPS Stamps (\$16.50), USPS Cert Mail (\$7.00), CVS Envelopes (\$4.29), AT&T (\$36.87), quickbooks Annual Subscription (\$199.00)	8035	521810	263.66
182180428	Almonte Sanitary District	Payroll Funding, Exact May Payroll Liability	8035	511110	5,897.97

SUMMARIES BY CLASS

511110 SALARIES	5,897.97
521810 OPERATING EXPENSES	231,035.66
522512 CAPITAL PROJECTS	
Total	236,933.63

PAGE TOTAL: 236,933.63

BY:  Anne Lahaderne

TITLE: Director Sec/Treas

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business: 2021 CIP- Dave presented the Board with 2 recommended projects and a list of possible pipes to be included in current and future projects. Dave made a list of 22 pipes of various segments that can be added and addressed in the next several years' worth of improvement projects. Dave recommended a little videoing, a couple of segments that need attention and 3 segments on Morning Sun Ave, the Project 1 option. Project estimates include \$425 per linear foot, extra paving on Morning Sun for paving moratorium, and an additional \$20k for using reclaimed water during the MMWD rationing period. The Board agreed to an additive segment to project 1. This segment is located at 246 Almonte avenue, line 15 on CIP pipes list, adding \$37k to total costs. The Board voted on Project 1 with pipe segment on Almonte as an additive. Motion to approve \$400k for the 2021-22 CIP made by Linda, seconded by Robert. Approved 5-0. Dave explained bid openings would most likely be after June's meeting, possibly ready in July.

8. Old Business: Review of MVRS Final Rate Application Lew updated progress on the MVRS Rate review, R3 Consulting will have analysis ready by June Meeting, Board will act on item next month. (Held over until next month)

9. Board Directors Members Open Time: Lew informed Board that the June 17th SASM meeting will be in person not a Zoom meeting. Board should discuss the future of Almonte meetings being held in person.

10. Next Meeting Date: June 28, 2021 @ 5pm.

11. Adjournment: The meeting was adjourned at 5:46pm. Motion to adjourn made by Casey, Seconded by Robert. Approved 5-0.

