

# ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

## DIRECTORS

Lew Kious, Chair  
Casey Bertenthal, Secretary-Treasurer  
Anne Lahaderne  
Linda Rames  
Laura Marks

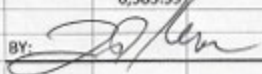
## DISTRICT MANAGER

Shonn Dougherty

### Minutes from September 23, 2024 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 6:00 P.M. Present: Lew Kious, Anne Lahaderne, Linda Rames, Shonn Dougherty (District Manager).
2. Approval of Minutes for August 26, 2024 Meeting. Motion to Approve by Linda, Seconded by Anne. Approved 3-0.
3. Public Open Time:
4. Secretary-Treasurer's Report: Shonn reported as of this warrant cycle in fiscal 2024-25, we have spent \$25,193.42 This period equates to 25% of the 2024-25 annual budget year. We have \$594,121.08 remaining in reserves. Motion to Approve made by Anne, Seconded by Linda. Approved 3-0.
5. Reports by Representatives to Other Meetings: Lew attended the SASM, DC3 and MCSDA meetings. SASM meeting was a closed session involving litigation over consulting work for plant refurbishments. DC3 meeting had a presentation by the Offices of Emergency Director discussing fire suppression and fire warning sirens. MCSDA meeting addressed the entire Marin chapter being rebooted. Nothing was resolved concerning website, in person meetings, email list and member dues.

September 2024  
Staff Consultant Payments

Almonte Payroll	# of Meeti	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,270.00	4,270.00	3,552.77	10757	
David Haflich	Salary	500.00	500.00	461.75	10758	
Lew Kious/Almonte	3	175.00	525.00	623.36	10759	Almonte, SASM, DC3, MCSDA
	1	150.00	150.00			
Anne Lahaderne	1	150.00	150.00	138.52	10760	
Laura Marks						
Linda Rames	1	150.00	150.00	138.53	10761	
Casey Bertenthal						
Alyssa Schiffmann	1099-1.75h	\$152/hr	266.00	266.00	10762	
Coastal Payroll Charges			135.09		EFT US Bank	
Employer Soc. Sec			356.19		EFT US Bank	
Employer Medicare			83.31		EFT US Bank	
Total Financial Liability			6,585.59		US Bank	
BY:						Casey Bertenthal Sec/Treas
DATE:	9/23/24					

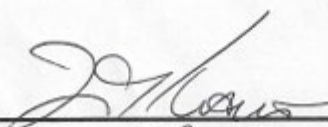
On September 23, 2024 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182800660	Roto Rooter (Donald J Calegari Ent Inc)	3 USAs @ \$225.00, (\$675.00), Cleaning Program (\$1,740.00)	8035	521810	2,415.00
182180661	Shonn Dougherty	AT&T District Phone Bill (\$42.49), Google Workspace (\$28.80), Staples (\$133.26)	8035	521810	204.55
182180662	Almonte Sanitary District	Payroll Funding, September Liability	8035	511110	6,585.59

**SUMMARIES BY CLASS**

511110 SALARIES	6,585.59
521810 OPERATING EXPENSES	2,619.55
522512 CAPITAL PROJECTS	
<b>Total</b>	<b>9,205.14</b>

PAGE TOTAL: 9,205.14

BY:  Casey Bertenthal  
TITLE: PRESIDENT Sec/Treas

9/23/24

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business:

**Resolution 2024-01 Appropriations Limit for 2023-2024**

Motion to approve Appropriations Limit of \$95,464.00 made by Anne, Seconded by Linda. Approved 3-0.

**Resolution 2024-02 Appropriations Limit for 2024-2025**

Motion to approve Appropriations Limit of \$99,254.00 made by Anne, Seconded by Linda. Approved 3-0.

8. Old Business:

**2024/25 Preliminary Budget.**

Held over until next month's meeting, Secretary/ Treasurer Casey Bertenthal absent for review and approval.

9. Board Directors Members Open Time:

10. Next Meeting Date: October 28, 2024 @ 6pm.

11. Adjournment: The meeting was adjourned at 6:29 pm. Motion to adjourn made by Lew, Seconded by Linda. Approved 3-0.