ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0689 (415) 388-8775

DIRECTORS Lew Kious, Chair Anne Lahaderne, Secretary-Treasurer Linda Rames Robert Cox Casey Bertenthal DISTRICT MANAGER Shonn Dougherty

Minutes from November 29, 2021 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

- 1. <u>Call to Order:</u> Chair Kious called the meeting to order at 5:06 P.M. Present: (Via Zoom Video Platform) Lew Kious, Anne Lahaderne, Linda Rames (joined meeting at 5:12pm), Robert Cox, Dave Haflich, Shonn Dougherty (District Manager).
- 2. <u>Approval of Minutes</u> for October 25, 2021 Meeting. Motion to Approve by Robert, Seconded by Anne. Approved 3-0.
- 3. Public Open Time:
- 4. <u>Secretary-Treasurer's Report:</u> Anne reported as of this warrant cycle in fiscal 2021-2022, we have spent, \$365,197.19 which is 30.1% of the annual budget. This period equates to 42% of the 2021-2022 annual budget. We have \$789,998.95 remaining in reserves. Motion to approve Warrant List and payroll made by Robert, Seconded by Lew. Approved 3-0.
- 5. <u>Reports by Representatives to Other Meetings:</u> Lew reported that the SASM meeting was a very short meeting. The recent SASM Audit was held over until next month's meeting.

Staff Consultant Payments

			T CONSULTANT / C	,cnc			
Almonte Payroll	# of Meetings	Rate	Gross	Net	Check # or	Notes	
			Amt	Amt	Function		
Shonn Dougherty	Salary	3,700.00	3,700.00	3,081.52	10497		
David Haflich	Salary	500.00	500.00	461.75	10498		
Lew Kious/Almonte	1	125.00	125.00	300.14	10499		,
	2	200.00	200.00			2 SASM Meetings	Dar. 10
Anne Lahaderne	1	125.00	125.00	115.44	10500		
Linda Rames	1	100.00	100.00	92.35	10501		
Robert Cox	1	100.00	100.00	92.35	10496		
Casey Bertenthal							
Alyssa Schiffmann	1099-1 hr	\$130/hr	130.00	130.00	10502		
Caostal Payroll Charges			84.10		EFT US Bank		
Employer Soc. Sec			300.70		EFT US Bank		
Employer Medicare			70.32		EFT US Bank		
Total Financial Liability			5,437.12	1	US Bank		
		BX:	h	(h	Anne Lahaderne	Sec/Treas	
		DATE:	11:-2	9-2/			
							

On November 29, 2021 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

41110120	THE TOLLOWING WARRANTOTOR	TATMENT.			
WARRANT			FUND TO BE		
NUMBER	IN FAVOR OF	PURPOSE	CHARGED	OBJECT	AMOUNT
182180462	Roto Rooter (Donald J Calegari Ent. Inc.)	USA's- 8@ \$180.00 (\$1,440.00) , 1@ \$577.50, 1@ \$486.00, SSO Emergency -(\$2,156.25).	8035	521810	4,659.75
182180463	Shonn Dougherty	AT&T District Phone Bill-(\$36.60), USPS PO Box renewal- (\$226.00)	8035	521810	262.60
182180464	Central Marin Sanitation Agency	FOG Inspection Program Invoice# INV00493	8035	521810	862.48
182180465	Sewerage Agency Of Southern Marin	First Installment 2021-22 Assessment	8035	521810	249,505.50
182180466	John G. Colwell	2021 CIP Soil Testing	8035	521810	720.00
182180467	Almonte Sanitary District	Payroll Funding, Exact November Payroll Liability	8035	511110	5,435.12

SUMMARIES BY CLASS

511110 SALARIES 521810 OPERATING EXPENSES 522512 CAPITAL PROJECTS 5,435.12 255,290.33 720.00

Total

261,445.45

PAGE TOTAL: 261,445.45

LE Sel/Tragger

Anne Lahademe
Sec/Treas

TITLE:

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6. <u>Manager's Report</u>: A comprehensive Manager's report was included in the Board Packet. Lew requested Shonn include the Annual EPA Report with November's Packet.

7. New Business:

Introduce- Ordinance 2021-01 SB 1383 (Regulating Organics Reduction and recycling) Shonn Introduced the full SB 1383 Ordinance for review by the Board. Shonn informed the Board that Cal Recycle is not going to grant a waiver for the Districts in Marin regarding SB 1383. The tonnage reported collectively by Marin districts to Zero Waste Marin in 2014 exceeded the limit. County Counsel will review Full Ordinance and report findings to Board before any action is taken. The Board will review and vote to adopt the Full Ordinance at next month's meeting.

8. Old Business:

AB 361 (Assembly Bill-Agencies to Meet Remotely) Adopt a Monthly Resolution Lew recommended the Board meet in person next month. it has been over a year since that happened. The Board agreed to meet in person. This eliminated the monthly adoption to meet remotely

2021 CIP Update- The Capital Improvement Project is 90% completed. Hardiman Construction is waiting on the County to approve paving. Hardiman will follow up with contractually videoing private lateral conditions.

- 9. Board Directors Members Open Time:
- 10. Next Meeting Date: December 20, 2021 @ 7pm.
- 11. <u>Adjournment:</u> The meeting was adjourned at 5:26pm. Motion to adjourn made by Linda, Seconded by Robert. Approved 4-0.