

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

DIRECTORS

Lew Kious, Chair
Casey Bertenthal, Secretary-Treasurer
Anne Lahaderne
Linda Rames

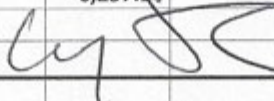
DISTRICT MANAGER

Shonn Dougherty

Minutes from June 24, 2024 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 6:00 P.M. Present: Lew Kious, Anne Lahaderne, Casey Bertenthal, Linda Rames, Dave Haflich, Shonn Dougherty (District Manager).
2. Approval of Minutes for May 28, 2024 Meeting. Motion to Approve by Anne, Seconded by Casey. Approved 4-0.
3. Public Open Time:
4. Vote to appoint a new Director, (Laura Marks) to the Almonte Sanitary District. Oath of Office to be sworn in. Motion to appoint made by Linda, Seconded by Casey. Approved 4-0.
5. Secretary-Treasurer's Report: Casey reported as of this warrant cycle in fiscal 2023-24, we have spent \$1,217,505.36 which is 93.1% of the annual budget. This period equates to 100% of the 2023-24 annual budget year. We have \$574,960.68 remaining in reserves. Motion to Approve made by Anne, Seconded by Linda. Approved 4-0.
6. Reports by Representatives to Other Meetings: Lew attended the DC 3 (Disaster Council for Marin County) meeting. Main item discussed was the new alerts for emergencies that citizens will be hearing soon. Reorganization of the DC3 Council staff was discussed.

June 2024
Staff Consultant Payments

Almonte Payroll	# of Meeti	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,270.00	4,270.00	3,552.78	10735	
David Haflich	Salary	500.00	500.00	461.75	10736	
ew Kiou/Almonte	1	175.00	325.00	300.14	10737	Almonte, DC 3
	1	150.00				
Anne Lahaderne	1	150.00	150.00	138.53	10738	
Linda Rames	1	150.00	150.00	138.52	10739	
Casey Bertenthal	1	175.00	175.00	161.61	10734	
Alyssa Schiffmann	1099-1 hr	\$135/hr	135.00	135.00	10740	
Coastal Payroll Charges			126.04		EFT US Bank	
Employer Soc. Sec			345.34		EFT US Bank	
Employer Medicare			80.76		EFT US Bank	
Total Financial Liability			6,257.14		US Bank	
	BY:				Casey Bertenthal	Sec/Treas
	DATE:	6/24/24				


On June 24, 2024 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182180641	Roto Rooter (Donald J Calegari Ent Inc)	Cleaning Program (\$9,225.00), Televising (\$24,790.00)	8035	521810	34,015.00
182180642	Shonn Dougherty	AT&T District Phone Bill (\$42.39), Google Workspace (\$28.80), USPS (\$20.40), Intuit Quickbooks (\$649.00)	8035	521810	740.56
182180643	SDRMA	Workers' Comp Balance	8035	521810	771.96
182180644	Almonte Sanitary District	Payroll Funding, June Payroll Liability	8035	511110	6,257.14

SUMMARIES BY CLASS

511110 SALARIES	6,257.14
521810 OPERATING EXPENSES	35,527.52
522512 CAPITAL PROJECTS	
Total	41,784.66

PAGE TOTAL: 41,784.66

BY:  Casey Bertenthal
TITLE: Secretary Treasurer Sec/Treas

7. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

8. New Business:

Mill Valley Refuse Service's Rate Application, Gene Della Zoppa Attending.

Gene Presented a Rate Increase of 8.08% for Almonte in FY 2024-25. Gene explained why the rate adjustment is needed for Mill Valley Refuse Services. Motion to Approve made by Laura, Seconded by Lew. Approved 5-0.

Update District Manual for Practices.

Presented for Board review and edits. The official draft will be on next month's agenda for approval. Held over until the July meeting.

SB 1383 Regional Grant Update, Money Received by TCSD.

This item is to be held over until next month. Lew requested Garrett Toy from TCSD be present at the next meeting to explain questions the Board might have.

9. Old Business:

Roto Rooter update on Videoing District Lines.

Shonn explained that Roto Rooter is 75% done with videoing the lines.

10. Board Directors Members Open Time:

11. Next Meeting Date: July 22, 2024 @ 6pm.

12. Adjournment: The meeting was adjourned at 6:38 pm. Motion to adjourn made by Laura, Seconded by Linda. Approved 5-0.