

# ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

## DIRECTORS

Lew Kious, Chair  
Casey Bertenthal, Secretary-Treasurer  
Anne Lahaderne  
Linda Rames  
Robert Cox

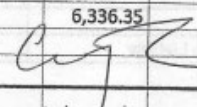
## DISTRICT MANAGER

Shonn Dougherty

### Minutes from August 28, 2023 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 6:01 P.M. Present: Lew Kious, Casey Bertenthal, Linda Rames, Anne Lahaderne , Robert Cox, Shonn Dougherty (District Manager).
2. Approval of Minutes for July 24, 2023 Meeting. Motion to Approve by Rob, Seconded by Casey. Approved 5-0.
3. Public Open Time:
4. Secretary-Treasurer's Report: Casey reported as of this warrant cycle in fiscal 2023-24, we have spent \$23,023.61 which is 2.4% of the annual budget. This period equates to 16.66% of the 2023-24 annual budget year. We have \$937,896.27 remaining in reserves. Motion to approve made by Linda, Seconded by Anne. Approved 5-0.
5. Reports by Representatives to Other Meetings: Lew attended the SASM Board Meeting. Short meeting, main item was a budget adjustment to handle litigation involving SASM and engineering firm redesigning plant.

August 2023  
Staff Consultant Payments

Almonte Payroll	# of Meetings	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,066.67	4,066.67	3,388.54	10663	
David Haflich	Salary	500.00	500.00	461.75	10664	
Lew Klous/Almonte	2	175.00	350.00	323.23	10665	Meetings-Almonte, SASIM
Anne Lahaderne	1	150.00	150.00	138.53	10666	
Linda Rames	1	150.00	150.00	138.53	10667	
Robert Cox	1	150.00	150.00	138.52	10662	
Casey Bertenthal	1	175.00	175.00	161.62	10661	
Alyssa Schiffmann	1099-2 hr	\$135/hr	270.00	270.00	10668	
Coastal Payroll Charges			100.76		EFT US Bank	
Employer Soc. Sec			343.59		EFT US Bank	
Employer Medicare			80.33		EFT US Bank	
Total Financial Liability			6,336.35		US Bank	
BY:						Casey Bertenthal Sec/Treas
DATE:	8/28/23					

TO: AUDITOR -CONTROLLER  
ROOM 225, CIVIC CENTER  
SAN RAFAEL, CA 94903

**ALMONTE SANITARY DISTRICT**

August 28, 2023


On August 28, 2023 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182180579	Roto Rooter (Donald J Calegari Ent Inc)	5 USA's @ (\$225.00)-\$1,125.00, 2023 Cleaning Program (\$13,817.50)	8035	521810	14,942.50
182180580	Shonn Dougherty	AT&T District Phone Bill (\$41.84), Google Workspace (\$12.00)	8035	521810	53.84
182180581	Nute Engineering	2023 CIP Engineering	8035	521810	720.00
182180582	Nute Engineering	2023 CIP Engineering	8035	521810	1,076.00
182180583	Central Marin Sanitation Agency	FOG Program April1- June 30, 2023	8035	521810	714.01
182180584	Marin County Tax Collector	LAFCO Charges FY 2023/24	8035	521810	430.38
182180585	Underground Service Alert	Annual Tickets Fee 2022	8035	521810	630.18
182180586	Almonte Sanitary District	Payroll Funding, August Payroll Liability	8035	511110	6,336.35

**SUMMARIES BY CLASS**

511110 SALARIES	6,336.35
521810 OPERATING EXPENSES	16,770.91
522512 CAPITAL PROJECTS	1,076.00
<b>Total</b>	<b>24,183.26</b>

PAGE TOTAL: 24,183.26

BY:  Casey Bertenthal  
TITLE: Secretary Treasurer Sec/Treas

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business:

8. Old Business:

**Case Study Review Addressing Marin County Grand Jury Report Regarding ADUs.**

Board agreed that a case study is not necessary. Board considering lowering annual assessment fee for 750 sq ft and below ADUs. More investigation into the number of 750 sq ft ADUs is needed. Lowering the new ADU connection fee is also being considered.

**2023-2024 CIP Update** Shonn informed the Board that Glosage Engineering will start Almonte's CIP once they complete Alto's CIP. Hopefully that will be sometime in September.

**Dipsea Café Review** The Board reviewed the history of the Dipsea reopening progress and compliance. New plans include construction for a Brewery. CMSA (FOG) recommended a fixed timetable Administrative Order of work to be completed and followed. The Board voted to terminate the current application and timetable for construction. Take of Agenda and start from scratch to reapprove and review all compliance and fees. Motion for Dipsea to start over, take off monthly Agenda, meet all new conditions and terminate progress with existing compliance made by Lew, Seconded by Linda. Approved 5-0.

9. Board Directors Members Open Time:

10. Next Meeting Date: September 25, 2023 @ 6pm.

11. Adjournment: The meeting was adjourned at 6:26pm. Motion to adjourn made by Anne, Seconded by Robert. Approved 5-0.

