

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

DIRECTORS

Lew Kiou, Chair
Casey Bertenthal, Secretary-Treasurer
Anne Lahaderne
Linda Rames
Robert Cox

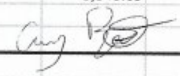
DISTRICT MANAGER

Shonn Dougherty

Minutes from May 23, 2022 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kiou called the meeting to order at 5:06 P.M. Present: (Via Zoom Video Platform) Lew Kiou, Anne Lahaderne, Linda Rames, Robert Cox, Casey Bertenthal, David Haflich, Shonn Dougherty (District Manager).
2. AB 361 Adopt a Monthly Resolution to Meet Remotely: Motion to Approve by Anne, Seconded by Linda. Approved 5-0.
3. Approval of Minutes for April 25, 2022 Meeting. Motion to Approve by Casey, Seconded by Lew. Approved 5-0.
4. Public Open Time:
5. Secretary-Treasurer's Report: Casey reported as of this warrant cycle in fiscal 2021-2022, we have spent, \$883,781.96 which is 72.7% of the annual budget. This period equates to 92% of the 2021-2022 annual budget. We have \$1,067,678.44 remaining in reserves. Lew questioned the amount of pump outs by CMSA's FOG Program. Shonn is going to investigate why Hook Fish and Pizza Hacker's Interceptors were pumped out so often. Shonn will contact CMSA for answers, possibly passing costs to clients if not compliant. Motion to approve made by Anne, Seconded by Linda. Approved 5-0.
6. Reports by Representatives to Other Meetings: Lew reported that the first meeting concerning next year's budget for SASM is compliant, not having the budget submitted for review, final action.

**May 2022
Staff**

Almonte Payroll	# of Meetings	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	3,700.00	3,700.00	3,093.31	10545	
David Haflich	Salary	500.00	500.00	461.75	10546	
Lew Kious/Almonte	1	125.00	125.00	207.78	10547	Meetings-Almonte, SASM
	1	100.00	100.00			
Anne Lahaderne	1	100.00	100.00	92.35	10548	
Linda Rames	1	100.00	100.00	92.35	10549	
Robert Cox	1	100.00	100.00	92.35	10544	
Casey Bertenthal	1	125.00	125.00	115.43	10543	
Alyssa Schiffmann	1099-1.75 hr	\$135/hr	236.25	236.25	10550	
Coastal Payroll Charges			86.40		EFT US Bank	
Employer Soc. Sec			300.70		EFT US Bank	
Employer Medicare			70.34		EFT US Bank	
Total Financial Liability			5,543.69		US Bank	
BY: 			Casey Bertenthal Sec/Treas			
DATE: 5/24/2022						

TO: NOT GIVEN

AUDITOR -CONTROLLER
ROOM 225, CIVIC CENTER
SAN RAFAEL, CA 94903

ALMONTE SANITARY DISTRICT

May 23, 2022

On May 23, 2022 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

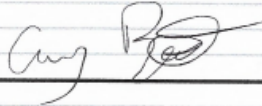
WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE		
			CHARGED	OBJECT	AMOUNT
182180499	Roto Rooter (Donald J Calegari Ent Inc)	1 USA @ \$180.00, Repair \$750.00-2hrs drain and clean @ \$375.00/hr (2 Technicians) After Hours.	8035	521810	930.00
182180500	Shonn Dougherty	AT&T District Phone Bill (\$36.32), Fed Ex, Copies(\$27.73)	8035	521810	64.05
182180501	Nute Engineering	2021 CIP Engineering	8035	521810	597.00
182180502	Hardiman Construction	2021 CIP 5% Retention	8035	521810	21,823.30
182180503	CMSA (Central Marin Sanitation Agency)	FOG Program Jan-March 2022	8035	521810	1,013.81
182180504	Almonte Sanitary District	Payroll Funding, Exact May Payroll Liability	8035	511110	5,543.69

182180497	VOID	VOID			VOID
182180498	VOID	VOID			VOID

SUMMARIES BY CLASS

511110	SALARIES	5,543.69
521810	OPERATING EXPENSES	2,007.86
522512	CAPITAL PROJECTS	22,420.30
Total		29,971.85

PAGE TOTAL: 29,971.85

BY: 
TITLE: Secretary Treasurer
Casey Bertenthal
Sec/Treas

7. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

8. New Business:

SB 1383- Amendment No. 1 to the 2013 Agreement with MVRs and Almonte Sanitary District.

Board reviewed Amendment to Comply with SB 1383. All the other SASM served District's have already approved the Agreement with MVRs. When passed Shonn will send to Almonte's County Counsel for review. Motion to Approve Amendment No. 1 to the MVRs Agreement made by Linda, Seconded by Robert. Approved 5-0.

9. Old Business:

Consideration of enacting a Sewer Service Rebate Program or Rate Change-

Postponed until ASD public meeting is held in person.

10. Board Directors Members Open Time: Anne reminded Robert that he had to turn in his Form 700 to Dan Miller in the County Elections Department. Shonn said he would help Robert complete and submit Form 700. Lew asked Linda how the Almonte Improvement Club was coming along? Linda explained that new members have joined the club, this brings a new positive direction moving forward. There have not been any meetings in the past months.

11. Next Meeting Date: June 27, 2022 @ 5pm.

12. Adjournment: The meeting was adjourned at 5:27pm. Motion to adjourn made by Linda, Seconded by Casey. Approved 5-0.

