

ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0689 (415) 388-8775

DIRECTORS

Lew Kious, Chair
Anne Lahaderne, Secretary-Treasurer
Linda Rames
Robert Cox

DISTRICT MANAGER

Shonn Dougherty

Minutes from February 24, 2020 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 7:00 P.M. Present: Lew Kious, Anne Lahaderne, Linda Rames, Dave Haflich (Assistant Manager) Shonn Dougherty (District Manager).
2. Approval of Minutes for January 27, 2020. Motion to Approve by Linda Rames, seconded by Anne Lahaderne. Approved 3-0.
3. Public Open Time: Public present for Public Hearing about Dipsea Café: Jack Govi, Mark Keokemoer, Chris Henry, Jay Yinger, Liz Fiedler.
4. Public Hearing Termination of Sewer Service at Dipsea Café: Lew explained that Almonte has a few restaurants in the District, everyone is monitored by the FOG program. The Dipsea Café is the only non-compliant issue in the District. Lew informed the room that the Dipsea has refused to comply with regulations for years, continuing to make commitments to comply and accept responsibility, but has never done a thing. The Dipsea's negligence has affected surrounding businesses attached to the same main sewer line. Jack Govi (County Counsel) expressed the importance of Fats, Oils and Grease (FOG) compliance and the extreme negative affects it has on transport and the treatment plant. Lew addressed issue of the sale of Dipsea property, is it in escrow? Is Chris Henry the new owner? Chris explained he is in escrow to buy the Dipsea business and the building. The agreement to buy the property was made on October 12th, 2019. Chris presented Jack Govi with the asset building purchase agreement. Chris stated that John Siotos, Dipsea's current owner, never informed him about the ongoing grease trap problem. Jay Yinger was hired by Chris to manage the upcoming kitchen redesign project. Jay estimates the process will take 90-120 days for all the permits from government agencies to be issued. Chris explains he wants to make it right and comply with Almonte. Lew wants to hold off action to terminate sewer service and requests an Administrative Order with an aggressive schedule be created by Mark Keokemoer (FOG Program,

Compliance Manager CMSA). Order would allow Chris Henry to approve and address measures in a timely fashion, in addition, the opportunity to discuss and sign at next meeting. Jack Govi sets an aggressive but reasonable timeline for a special meeting on March 11th with an Administrative Order in place. Liz Fiedler spoke about the concern she has involving Dipsea's sewage problems. She brought up the negative impacts on her establishment next door (226 Shoreline Highway). Liz explained 226 Shoreline's toilets and line is constantly backed up and her plumber hasn't seen anything this bad in his 30 years of experience. An Administrative Order for the Dipsea Café will be presented and reviewed on Wednesday March 11th, 2020 at 7:00pm at SASM.

5. Secretary-Treasurer's Report: Anne reported as of this warrant cycle in fiscal 2019-2020, we have spent \$556,697.24, which is 71.8% of the annual budget. This period equates to 66% of the 2019-2020 annual budget. We have \$1,067,916.84 remaining in reserves. Motion to approve Warrant List and payroll made by Lew, Linda seconded. Approved 3-0.
6. Reports by Representatives to Other Meetings: SASM officially approved drawing for artwork on the wall mural.
7. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

8. New Business

9. Old Business:

2019 CIP Additions- Dave recommended videoing selected District Lines first, then going with the mid-size project (Estimate \$238,338.00). Board agreed to video the lines first. Motion to approve mid-size project made by Lew, Anne seconded. Approved 3-0.

Consideration of Sewer Service Rebate Program- Held over till next month.

Board Member Recruitment- Held over till next month.

10. Board Directors Members Open Time:
11. Next Meeting Date: March 23, 2020 @ 7pm.
12. Adjournment: The meeting was adjourned at 8:18pm. Motion to adjourn made by Lew, Seconded by Anne. Approved 3-0.

On February 24, 2020 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT
 APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE		
			CHARGED	OBJECT	AMOUNT
182180343	Roto Rooter (Donald J. Calegari Ent Inc.)	6 USA's @\$168.00-(\$1,008.00), 4@\$198.00-(\$792.00) 2019 Cleaning Program 1 Invoice (\$965.00)	8035	521810	2,765.00
182180344	Shonn Dougherty	Fed Ex (\$33.93) USPS Certified Mail (\$6.95) AT&T(\$84.47)	8035	521810	125.35
182180345	Marin County Tax Collector	County Counsel 2nd QTR FY 2019-20	8035	521810	3,451.50
182180346	Central Marin Sanitation Agency	FOG Control Program Inv# 20-8106	8035	521810	511.68
182180347	Almonte Sanitary District	Payroll funding, Exact February Payroll Liability	8035	511110	5,453.09

SUMMARIES BY CLASS

511110 - SALARIES 5,453.09
 521810 - OPERATING EXPENSES 6,853.53
 522512- CAPITAL PROJECTS

Total 12,306.62

PAGE TOTAL: 12,306.62

BY:  Anne Lahaderne

TITLE: Director Sec/Treas

2/24/20