ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0689 (415) 388-8775

DIRECTORS Lew Kious, Chair Anne Lahaderne, Secretary-Treasurer Linda Rames Robert Cox Casey Bertenthal DISTRICT MANAGER Shonn Dougherty

Minutes from June 28, 2020 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

- 1. <u>Call to Order:</u> Chair Kious called the meeting to order at 5:03 P.M. Present: (Via Zoom Video Platform) Lew Kious, Anne Lahaderne, Linda Rames, Robert Cox, Casey Bertenthal, Dave Haflich, Shonn Dougherty (District Manager).
- 2. <u>Approval of Minutes</u> for May 24, 2021 Meeting. Motion to Approve by Linda, Seconded by Robert. Approved 5-0.
- 3. <u>Public Open Time:</u> Present- Jim Iavarone (Managing Director) MVRS, Jennifer Dami (CFO) MVRS, Claudia Hayes, CPA. Two-line items were moved to Public Open Time to accommodate MVRS Rate Application.
 - **SOLID WASTE and R3 Consulting Report**_Lew reported to the Board that an analysis of agreements from customers in Southern Marin with MVRS were conducted. R3 Consulting was analyzing common rates and agreements for potential collaborative negotiations with MVRS. All the Districts except Almonte approved their rates with MVRS before final collaboration. Senate Bill 1383 Organic Waste Recycling- Districts will develop something for the state concerning jurisdictional compliance before Jan 1st, 2022.
 - **MVRS Final Rate Application** Jim Iavarone explained the rate application to the Board. Almonte's increase is 2.05% about 80 cents per month, R3 recommended an increase of 4.19%. Motion to Approve MVRS Rate Application made by Linda, Seconded by Robert. Approved 5-0.
- 4. <u>Secretary-Treasurer's Report:</u> Anne reported as of this warrant cycle in fiscal 2020-2021, we have spent, \$672,044.28 which is 60.1% of the annual budget. This period equates to 100% of the 2020-2021 annual budget. We have \$1,097,998.72 remaining in reserves. Motion to approve Warrant List and payroll made by Casey, Seconded by Lew. Approved 5-0.
- 5. <u>Reports by Representatives to Other Meetings:</u> Lew reported he cancelled the SASM meeting. He met with MVRS about Solid Waste.

June 2021 Staff Consultant Payments

Almonte Payroll	# of Meetings	Rate	Gross	Net	Check # or	Notes	
			Amt	Amt .	Function		
Shonn Dougherty	Salary	3,700.00	3,700.00	3,081.52	10458		
David Haflich	Salary	500.00	500.00	461.75	10459		
Lew Kious/Almonte	1	125.00		207.78	10460	Lew attended a Solid Waste Meeting, SASM Meeting Canceled	
	1	100.00	100.00				
Anne Lahaderne	1	125.00	125.00	115.43	10461		
Linda Rames	1	100.00	100.00	92.35	10462		
Robert Cox	1	100.00	100.00	92.35	10457		
Casey Bertenthal	1	100.00	100.00	92.35	10456		
Alyssa Schiffmann	1099- 1.75 hrs	\$130/hr	227.50	227.50	10463		
Caostal Payroll Charges			81.80		EFT US Bank		
Employer Soc. Sec			300.70		EFT US Bank		
Employer Medicare			70.34	Λ	EFT US Bank		
Total Financial Liability			\$,530.34	//	US Bank		
		BY:	1	1	Anne Lahaderne	Soc/Trees	
		BT: 090	1		Anne Lanaderne	Sec/Treas	
		DATE:	6-27-2	1			

AUDITOR -CONTROLLER ROOM 225, CIVIC CENTER SAN RAFAEL, CA 94903

ALMONTE SANITARY DISTRICT

June 28, 2021

On June 28, 2021 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

APPROVED	THE FULLOWING WARRANTS FOR	FATIVICIAL.			
WARRANT	IN FAVOR OF	PURPOSE	FUND TO BE		
NUMBER			CHARGED	OBJECT	AMOUNT
182180429	VOID	VOID	VOID	VOID	VOID
182180430	Roto Rooter (Donald J Calegeri Ent. Inc.)	USA's 9@ \$168.00, 2@ \$198.00, Emergency Repair- \$2,600.00, Repair-\$4,808.00, Cleaning- \$2,557.00	8035	521810	11,873.00
182180431	Central Marin Sanitation Agency	Inspection FOG Program Invoice# INV00288	8035	521810	895.69
182180432	Shonn Dougherty	AT&T District Phone Bill-(\$36.87)	8035	521810	36.87
182180433	R J Ricciardi Inc.	2019-2020 Audit Invoice #12541	8035	521810	4,980.00
182180434	Nute Engineering	2021 CIP Invoice # 21433	8035	521810	1,538.00
182180435	Nute Engineering	2021 CIP Invoice # 21471	8035	521810	855.00
182180436	Almonte Sanitary District	Payroll Funding, Exact June Payroll Liability	8035	511110	5,530.34

SUMMARIES BY CLASS

511110 SALARIES 521810 OPERATING EXPENSES 522512 CAPITAL PROJECTS

5,530.34 17,785.56 2,393.00

Total

25,708.90

a. Slédine 627/21 Secretary Trassurer

- 6. <u>Manager's Report</u>: A comprehensive Manager's report was included in the Board Packet.
- 7. <u>New Business</u>: **2021 CIP UPDATE-** Shonn explained Nute Engineering is in the process of constructing project for bidding. They are waiting on several responses from County and utilities regarding permits. Note's goal is to have project ready to bid by next Board Meeting.
- 8. Old Business:
- 9. <u>Board Directors Members Open Time:</u> Linda asked the Board if the Zoom platform could be a permanent option for future meetings. Lew informed the Board that the State will provide some guidance about Zoom platform and regulations moving forward.
- 10. Next Meeting Date: July 26, 2021 @ 5pm.
- 11. <u>Adjournment:</u> The meeting was adjourned at 5:51pm. Motion to adjourn made by Anne, Seconded by Casey. Approved 5-0.