ALMONTE SANITARY DISTRICT P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

DIRECTORS Lew Kious, Chair Casey Bertenthal, Secretary-Treasurer Anne Lahaderne Linda Rames Robert Cox DISTRICT MANAGER Shonn Dougherty

Minutes from April 25, 2022 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

- 1. <u>Call to Order:</u> Chair Kious called the meeting to order at 5:04 P.M. Present: (Via Zoom Video Platform) Lew Kious, Anne Lahaderne, Linda Rames, Robert Cox, Casey Bertenthal, David Haflich, Shonn Dougherty (District Manager).
- 2. <u>AB 361 Adopt a Monthly Resolution to Meet Remotely</u>: Motion to Approve by Lew, Seconded by Linda. Approved 5-0.
- 3. <u>Approval of Minutes</u> for March 28, 2022 Meeting. Motion to Approve by Casey, Seconded by Linda. Approved 5-0.
- 4. Public Open Time:
- 5. <u>Secretary-Treasurer's Report:</u> Casey reported as of this warrant cycle in fiscal 2021-2022, we have spent, \$894,220.86 which is 73.6% of the annual budget. This period equates to 83% of the 2021-2022 annual budget. We have \$743,553.96 remaining in reserves. Warrant List and Payroll approved with an exception, remove two-line items (Hardiman Construction \$19,084.80, and AR Plumbing \$2,738.50). Motion to approve made by Lew, Seconded by Anne. Approved 5-0.
- 6. <u>Reports by Representatives to Other Meetings:</u> Lew attended the Annual SASM Planning Meeting at the Mill Valley Community Center. The Meeting was held as an in-person event and was 2 ½ hours long. Global Warming and Sea Level Rise were discussed. Odor complaints being addressed with covers to be installed over the open-air tanks. \$2M was spent to build two odor control towers.

# of Meeting: Rate		Gross	Net	Check # or	Notes	
		Amt	Amt	Function	1000	
Salary	3,700.00	3,700.00	3,093.31	10537		
Salary	500.00	500.00	461.75	10538		
1	125.00	125.00	207.79	10539	Meetings-Almonte, SASM	
1	100.00	100.00				
1	100.00	100.00	92.35	10540		
1	100.00	100.00	92.53	10541		
1	100.00	100.00	92.35	10536		
1	125.00	125.00	115.44			
1099-1 hr	\$135/hr	135.00				
-		86.40		EFT US Bank		
		300.70				
		70.32		EFT US Bank		
		5,442.42		US Bank		
	BY: C	102	<u>`</u>	Casey Bertentha	Sec/Treas	
	Salary Salary 1 1 1 1 1 1 1	Salary 3,700.00 Salary 500.00 1 125.00 1 100.00 1 100.00 1 100.00 1 100.00 1 125.00 1099-1 hr \$135/hr	Amt Salary 3,700.00 3,700.00 Salary 500.00 500.00 1 125.00 125.00 1 100.00 100.00 1 100.00 100.00 1 100.00 100.00 1 100.00 100.00 1 100.00 100.00 1 105.00 125.00 1099-1 hr \$135/hr 135.00 86.40 300.70 70.32 5,442.42 0 5,442.42	Amt Amt Salary 3,700.00 3,700.00 3,093.31 Salary 3,700.00 3,000.00 3,093.31 Salary 500.00 500.00 461.75 1 125.00 125.00 207.79 1 100.00 100.00 92.35 1 100.00 100.00 92.53 1 100.00 100.00 92.35 1 100.00 100.00 92.35 1 100.00 100.00 92.35 1 125.00 115.44 1099-1 hr \$135/hr 135.00 86.40 300.70 300.70 135.00 135.00 5,442.42 5,442.42 10 10 10	Amt Amt Function Salary 3,700.00 3,700.00 3,093.31 10537 Salary 3,700.00 3,700.00 3,093.31 10537 Salary 500.00 500.00 461.75 10538 1 125.00 125.00 207.79 10539 1 100.00 100.00 92.35 10540 1 100.00 100.00 92.35 10541 1 100.00 100.00 92.35 10536 1 125.00 125.00 115.44 10535 1099-1 hr \$135/hr 135.00 135.00 10542 86.40 EFT US Bank 300.70 EFT US Bank 100 5,442.42 US Bank US Bank	Amt Amt Function Salary 3,700.00 3,700.00 3,093.31 10537 Salary 3,700.00 3,700.00 3,093.31 10537 Salary 500.00 500.00 461.75 10538 1 125.00 125.00 207.79 10539 Meetings-Almonte, SASM 1 100.00 100.00 92.35 10540

O. NOT GIVEN

AUDITOR -CONTROLLER ROOM 225, CIVIC CENTER SAN RAFAEL, CA 94903

AMENDED

ALMONTE SANITARY DISTRICT

April 25, 2022

On April 25, 2022 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT			FUND TO BE		
NUMBER	IN FAVOR OF	PURPOSE	CHARGED	OBJECT	AMOUNT
182180492	Roto Rooter (Donald J Calegari Ent. Inc.)	USA's- 8@ \$180.00 (\$1,440.00)	8035	521810	1,440.00
182180493	Shonn Dougherty	AT&T District Phone Bill (\$36.32), UPS Store, Envelopes (\$16.24), Fed Ex, Copies(\$20.55)	8035	521810	73.11
182180494	Nute Engineering	2021 CIP Engineering (Past Due, Received Invoice in April)	8035	521810	4,534.50
182180495	Nute Engineering	2021 CIP Engineering	8035	521810	59.00
182180496	Almonte Sanitary District	Payroll Funding, Exact April Payroll Liability	8035	511110	5,442.42

SUMMARIES BY CLASS			
511110 SALARIES		5,442.42	
521810 OPERATING EXPENSES		1,513.11	
522512 CAPITAL PROJECTS		4,593.50	
	Total	11,549.03	
\sim		PAGE TOTAL:	11,549.03
BY: UT 2			Casey Bertenthal
TITLE: Secretary To	COGUSTI		Sas/Trans
ma. Iccorda /			Sec/Treas

7. <u>Manager's Report</u>: A comprehensive Manager's report was included in the Board Packet.

8. <u>New Business</u>:

9. <u>Old Business:</u>

Consideration of enacting a Sewer Service Rebate Program or Rate Change-

Postponed until ASD public meeting is held in person.

10. <u>Board Directors Members Open Time</u>: Lew reminded Shonn to submit the Zero Waste Marin Reimbursement form by May 2nd, and for Shonn to find out if Board action is needed for submitting.

11. <u>Next Meeting Date:</u> May 23, 2022 @ 5pm.

12. <u>Adjournment:</u> The meeting was adjourned at 5:47pm. Motion to adjourn made by Linda, Seconded by Anne. Approved 5-0.