

# ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

## DIRECTORS

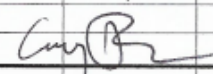
Lew Kiou, Chair  
Casey Bertenthal, Secretary-Treasurer  
Anne Lahaderne  
Linda Rames  
Robert Cox

## DISTRICT MANAGER

Shonn Dougherty

### Minutes from August 22, 2022 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kiou called the meeting to order at 5:01 P.M. Present: (Via Zoom Video Platform) Lew Kiou, Anne Lahaderne, Linda Rames, Robert Cox, Casey Bertenthal, David Haflich, Shonn Dougherty (District Manager).
2. AB 361 Adopt a Monthly Resolution to Meet Remotely: Motion to Approve by Casey, Seconded by Robert. Approved 5-0.
3. Approval of Minutes for June 27, 2022 Meeting. Motion to Approve by Linda, Seconded by Anne. Approved 5-0.
4. Public Open Time:
5. Secretary-Treasurer's Report: Casey reported as of this warrant cycle in fiscal 2022-23, we have spent \$10,879.88 which is 1.4% of the annual budget. This period equates to 16% of the 2022-23 annual budget year. We have \$843,640.77 remaining in reserves. Motion to approve made by Anne, Seconded by Casey. Approved 5-0.
6. Reports by Representatives to Other Meetings: Lew did not attend any other meetings.

| Almonte Payroll           | # of Meetings | Rate     | Gross Amt   | Net Amt  | Check # or Function | Notes            |
|---------------------------|---------------|----------|---|----------|---------------------|------------------|
| Shonn Dougherty           | Salary        | 3,700.00 | 3,700.00  | 3,093.31 | 10569               |                  |
| David Haflich             | Salary        | 500.00   | 500.00  | 461.75   | 10570               |                  |
| Lew Kiou/Almonte          | 1             | 125.00   | 125.00  | 115.44   | 10571               | Meetings-Almonte |
| Anne Lahaderne            | 1             | 100.00   | 100.00  | 92.35    | 10572               |                  |
| Linda Rames               | 1             | 100.00   | 100.00  | 92.35    | 10573               |                  |
| Robert Cox                | 1             | 100.00   | 100.00  | 92.35    | 10568               |                  |
| Casey Bertenthal          | 1             | 125.00   | 125.00  | 115.44   | 10567               |                  |
| Alyssa Schiffmann         | 1099-3 hrs    | \$135/hr | 405.00  | 405.00   | 10574               |                  |
| Caostal Payroll Charges   |               |          | 240.76  |          | EFT US Bank         |                  |
| Employer Soc. Sec         |               |          | 294.50  |          | EFT US Bank         |                  |
| Employer Medicare         |               |          | 68.87   |          | EFT US Bank         |                  |
| Total Financial Liability |               |          | 5,759.13  |          | US Bank             |                  |
|                           |               | BY:      |  |          | Casey Bertenthal    | Sec/Treas        |
|                           |               | DATE:    | 8/22/22   |          |                     |                  |

AUDITOR -CONTROLLER  
ROOM 225, CIVIC CENTER  
SAN RAFAEL, CA 94903

**ALMONTE SANITARY DISTRICT**

August 22, 2022

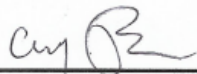
On August 22, 2022 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT  
APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

| WARRANT NUMBER | IN FAVOR OF  | PURPOSE   | FUND TO BE CHARGED | OBJECT | AMOUNT   |
|----------------|--|---|--------------------|--------|----------|
| 182180517      | Roto Rooter<br>(Donald J Calegari Ent Inc)                     | 3 USA's @ \$180.00 (\$540.00), 1 USA @ \$225.00,<br>Cleaning Program \$1,620.00       | 8035               | 521810 | 2,385.00 |
| 182180518      | Shonn Dougherty  | AT&T District Phone Bill (\$43.57), Fed Ex Copies<br>(\$59.76), USPS Stamps (\$17.40) | 8035               | 521810 | 120.73   |
| 182180519      | Marin County Tax Collector                                     | LAFCO Charges FY 2022/23  | 8035               | 521810 | 443.09   |
| 182180520      | Central Marin Sanitation Agency                                | Inspection FOG Program  | 8035               | 521810 | 392.72   |
| 182180521      | Terry E Krieg  | Final Progress Bill 2021 Audit  | 8035               | 521810 | 1,000.00 |
| 182180522      | Underground Service Alert of Northern<br>California and Nevada | Membership Fee and Billable Tickets   | 8035               | 521810 | 452.57   |
| 182180523      | Nute Engineering   | Consulting for upcoming CIP   | 8035               | 521810 | 398.00   |
| 182180524      | Almonte Sanitary District                                      | Payroll Funding, August Payroll Liability   | 8035               | 511110 | 5,759.13 |

**SUMMARIES BY CLASS**

|                           |                  |
|---------------------------|------------------|
| 511110 SALARIES           | 5,759.13         |
| 521810 OPERATING EXPENSES | 4,793.11         |
| 522512 CAPITAL PROJECTS   | 398.00           |
| <b>Total</b>              | <b>10,950.24</b> |

PAGE TOTAL: 10,950.24

BY:  Casey Bertenthal  
TITLE: Secretary Treasurer Sec/Treas

7. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

8. New Business:

**2021-2022 Auditor (Held over until Next Month)**

9. Old Business:

10. Board Directors Members Open Time: Lew informed the Board that he was elected Chairman of LAFCO at the last LAFCO Meeting. Lew held over District Manager Compensation review and commissioners per diem compensation review until next month. He noted that review will be a closed Zoom session.

11. Next Meeting Date: September 26, 2022 @ 5pm.

12. Adjournment: The meeting was adjourned at 5:29pm. Motion to adjourn made by Robert, Seconded by Linda. Approved 5-0.